How to Add a Doctor of Podiatric Medicine to your Registration:

If you are registering for the first time or have a change in the DPMs that you work with, you need to update your registration with that information. The following procedure tells you how. It will connect the Doctors of Podiatric Medicine (DPMs) with your License. You can modify it at any time, for example, if a DPM leaves a practice, or you change employers.

Step 1: Sign in and go to "Manage your License information." You can then choose Update Office Locations and Related DPMs.

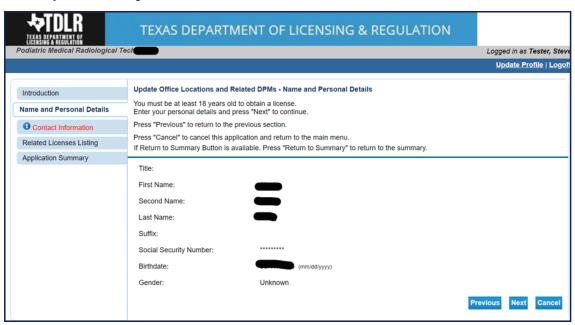


Step 2: Introduction page to "Updating Office Locations and Related DPMs."

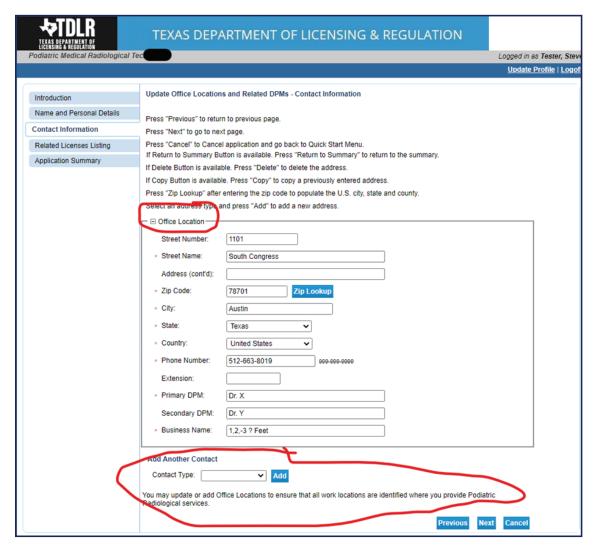




Step 3: Check your information.



Step 4: You can add as many Office Locations as you need

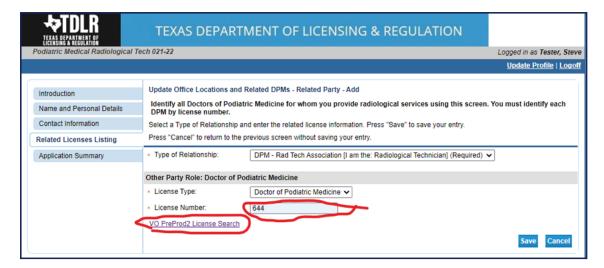




Step 5: Click "Add" if you need to add a DPM. If you are updating the system, the DPMs you are currently associated with or "related to" would be listed. If you need to "Delete" a DPM, that option would appear, too.

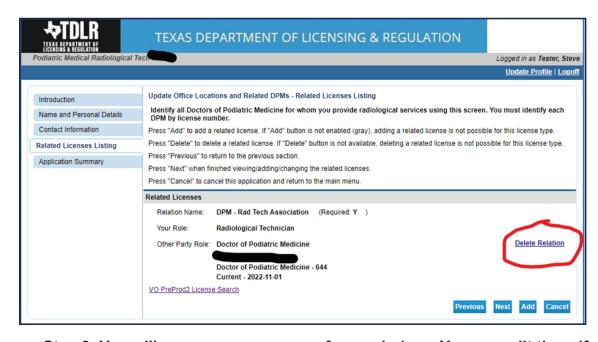


Step 6: You can either enter their License number or use the "License Search" option.

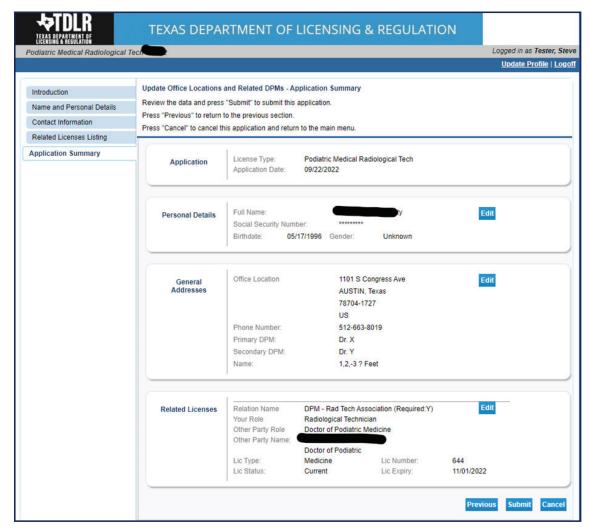




Step 7: You have now added this DPM. You can just as easily delete the relationship in the license system with that podiatrist by hitting the "Delete Relation" link.

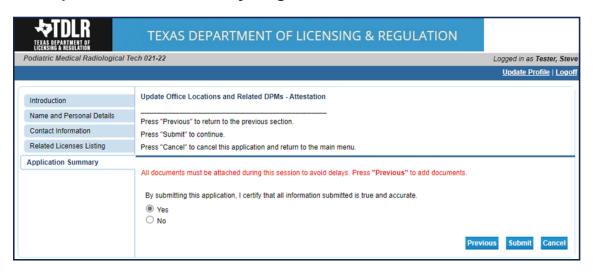


Step 8: You will now see a summary of your choices. You can edit them if needed.

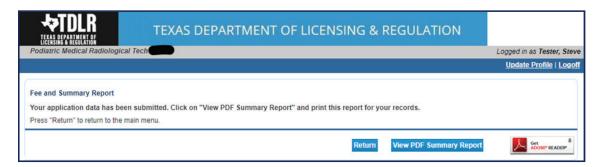




Step 9: You attest that everything is correct.



Step 10: There is no fee to pay. You can click the PDF and get a report of your transaction for your records.





Step 11: PDF Summary.



Licensing and Regulation **Application Summary**

9/22/22, 1:42 PM Page 1 of 2

Application Detail

License Type: Podiatric Medical Radiological Tech

Application: **Update Office Locations and Related DPMs**

Application Date: 09/22/2022 (mm/dd/yyyy)

Personal Detail

First Name:

Middle Name:

Last Name:

//**** (mm/dd/yyyy) Date of Birth:

Gender: Unknown ****** Social Security Number:

Addresses

Office Location

Name: 1,2,-3 ? Feet

Address: 1101 S Congress Ave

AUSTIN, TX

78704-1727

United States

Phone Number: 512-663-8019

Primary DPM Dr. X Secondary DPM Dr. Y

Related Licenses

Relation Name: **DPM - Rad Tech Association**

Required:

Your Role: Radiological Technician

Other Party Role: **Doctor of Podiatric Medicine**

Doctor of Podiatric Medicine - 1599

Current - 2022-11-01

Relation Name: **DPM - Rad Tech Association**

(Image continued on next page)



Page 2 of 2

Required:
Y
Your Role:
Radiological Technician
Other Party Role:
Doctor of Podiatric Medicine

Doctor of Podiatric Medicine - 644
Current - 2022-11-01

Attestation
By submitting this application, I certify that all information submitted is true and accurate.

Step 12: That's it! You have updated the DPMs connected to your registration.

